

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, September 08, 2020, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday September 08, 2020 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Nezianya
Pledge of Allegiance by Councilman Morgan

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Nezianya – District 1

Donald Morgan– District 2

Laura O’Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting

3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the August 25, 2020 meeting and approve them as written.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O’Brien

To approve Minutes of the August 25, 2020 meeting and approve them as written.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

- 1. Street/Road Projects**
- 2. Sewer**
- 3. Subdivision Inspections**
- 4. Water and Gas Projects**
- 5. Other Projects**

- a. Capitol Construction Pay Estimate #10 Zachary Fire Station 83

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Morgan

To approve Pay Estimate #10 Zachary Fire Station 83 in the amount of \$88,232.20.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

ALTER AGENDA

Zachary Fire Chief, Danny Kimble, gave an update regarding the construction of the new Fire Station. He also spoke about Zachary Firefighters who went to Lake Charles to assist in the aftermath of Hurricane Laura. Mayor Amrhein praised Zachary firefighters on spending time with children in the community.

Return to regular Order

G. PRESENTATION OF DELEGATIONS

- 1. Requests to Speak**

John LeBlanc, 1420 Eagle Drive, Zachary, was present to speak regarding the striping on Rollins Road. He expressed his concerns about needing visible striping on the sides of the road, at stop signs, and needing more signage. Mayor Amrhein replied that Rollins Road is on the list to be resurfaced and he would call City-Parish regarding the striping and signs.

2. Hardship Waivers

3. Other Variances

- a. Variance Request- Cody Sullivan - 3040 Shaffett Lane – to add an accessory building before a primary residence and to add electrical and water.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Landry

To approve a Variance Request- Cody Sullivan - 3040 Shaffett Lane – to add an accessory building before a primary residence and to add electrical and water.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

- b. Variance Request – Blaine Muse – 5316 Rush Drive – to add plumbing to an accessory building.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Morgan

To approve a Variance Request – Blaine Muse – 5316 Rush Drive – to add plumbing to an accessory building.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

- c. Variance Request – Kirkland Johnson – 4727 Queens Carriage Street – to add plumbing to an accessory building.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Montgomery

To approve a Variance Request – Kirkland Johnson – 4727 Queens Carriage Street – To add plumbing to an accessory building.

YEAS: Nezianya, Morgan, O’Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**

- 2. Planning Matters REQUIRING a Public Hearing**
- 3. Planning Matters NOT requiring a Public Meeting**
- 4. Zoning Matters REQUIRING a Public Hearing**

a. Conditional Use Permit - Home Based Business - 21330 Barnridge Dr. Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:45 p.m. Margaret Hichar was present to speak in favor of the conditional use permit. There being no one else to speak in favor or against the conditional use permit Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:49 p.m.

The motion was made by Councilman Montgomery

The motion was seconded by Councilwoman O'Brien

To approve a Conditional Use Permit - Home Based Business - 21330 Barnridge Dr.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

- b. Conditional Use Permit - Home Based Business - 1267 Old Barnwood Ave.

The motion was made by Councilman Montgomery

The motion was seconded by Councilman Nezianya

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:50 p.m.

Haley Russell was present to speak in favor of the conditional use permit. Steve Mayeaux was present to speak against the conditional use permit. Mr. Hopewell, City Attorney, explained that the city cannot enforce Homeowner Association rules. There being no one else to speak in favor or against the conditional use permit Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:53 p.m.

To approve a Conditional Use Permit - Home Based Business - 1267 Old Barnwood Ave.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

J. APPROVE PAYMENT OF BILLS

- 1. Approval of accounts payable for August 2020 and the natural gas bill when it is received.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Landry

To receive accounts payable for August 2020 and the natural gas bill when it is received.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

1. **Public Hearing and Adoption of Ordinance 2020-06** CONSIDERATION AND IMPLEMENTATION OF AMENDMENTS TO SUBDIVISION CONSTRUCTION AND DESIGN STANDARDS CONCERNING THOSE STANDARDS RELATED TO CONSTRUCTION DESIGN AND MATERIALS COVERING THE GENERAL DESIGN, STORM WATER DRAINAGE, ROADWAYS, POTABLE WATER & NATURAL GAS AND SANITARY SEWER STANDARDS AND FOR ALL OTHER MATTERS IN CONNECTION THEREWITH (Tabled at the April 28, 2020 meeting) (John Hopewell) **No action was taken on this item.**

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. Discussion and set date for Halloween 2020.
The motion was made by Councilman Nezianya
The motion was seconded by Councilman Landry
To approve October 31, 2020 from 6:00 p.m. until 8:00 p.m.as the date and time for Trick or Treat.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

2. Discussion and approval for the Mayor and administration of the City of Zachary to negotiate with the Retail Strategies/Downtown Strategies group for the development of the downtown area including execution of contracts for development of the same.

The motion was made by Councilman Landry
The motion was seconded by Councilman Morgan
To approve the Mayor and administration of the City of Zachary to negotiate with the Retail Strategies/Downtown Strategies group for the development of the downtown area including execution of contracts for development of the same.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery
NAYS: None
ABSENT: None
ABSTAINED: None

3. Discussion and approval for the Mayor and administration of the City of Zachary to negotiate a special counsel contract with the Foley Judell Law Firm and specific members of that firm for legal advice, guidance and assistance regarding the development of the downtown area including execution of the same.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve the Mayor and administration of the City of Zachary to negotiate a special counsel contract with the Foley Judell Law Firm and specific members of that firm for legal advice, guidance and assistance regarding the development of the downtown area including execution of the same. Jason Akers was present to answer any questions.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

4. Discussion of 2020 Millage rate

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Landry

To approve the process to roll forward to the maximum millage rate of 5.48 for 2020.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**

P. REPORTS FROM DEPARTMENT HEADS

1. Receive permit report for August 2020.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To Receive permit report for August 2020.

YEAS: Nezianya, Morgan, O'Brien, Landry, Montgomery

NAYS: None

ABSENT: None

ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

The meeting was adjourned at 7:03 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, September 08, 2020 a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council