

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, November 13, 2018, 6:30 P.M.**

**A. CALL TO ORDER**

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday November 13, 2018 at the Zachary City Hall located at 4700 Main Street, Zachary, LA.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Councilman Womack  
Pledge of Allegiance by Councilman

**C. OPENING PROCEDURES**

1. ROLL CALL

MAYOR  
David Amrhein  
COUNCIL MEMBERS  
Francis Neziyanya – District 1  
Brandon Noel – District 2  
Laura O’Brien – District 3  
Ben Cavin – District 4  
Tommy Womack – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O’Brien

To approve the amendment to the agenda and to move item N1 up on the agenda.

YEAS: Cavin, Neziyanya, O’Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

**D. READING OF THE MINUTES**

1. Approval of Minutes of the October 23, 2018 regular meeting.  
The motion was made by Councilman Nezianya  
The motion was seconded by Councilman Womack  
To approve the Minutes of the October 23, 2018 regular meeting and approve them as written.  
YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

1. Honor and Recognize the 50<sup>th</sup> Anniversary of Medical Pharmacy

Mayor Amrhein thanked the LeTard family for their service to the community and congratulated them on their 50<sup>th</sup> Anniversary of Medical Pharmacy.

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**

- a. Approval to award the elevated water tower project.  
The motion was made by Councilman Womack  
The motion was seconded by Councilwoman O'Brien  
To approve and award the elevated water tower project and to give Mayor Amrhein authority to sign the contract.  
YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

5. **Other Projects**

**G. PRESENTATION OF DELEGATIONS**

1. **Requests to Speak**
  - a. Presentation of potential flooding in Fennwood area (No one was present)

2. **Hardship Waivers**
3. **Other Variances**
4. **Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

**I. PLANNING & ZONING MATTERS**

1. **Receive Minutes of the Regular meeting of \_\_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_ of the Zoning Commission.**
2. **Planning Matters REQUIRING a Public Hearing**
3. **Planning Matters NOT requiring a Public Meeting**
4. **Zoning Matters REQUIRING a Public Hearing**
5. **Zoning Matters NOT Requiring Public Hearing**
6. **Other Matters**

**J. APPROVE PAYMENT OF BILLS**

1. Approval of accounts payable for October 2018 and the natural gas bill when it is received.

The motion was made by Councilman Womack

The motion was seconded by Councilman Nezianya

To approve accounts payable in the amount of \$1,666,195.76 and the natural gas bill when it is received.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

**N. NEW BUSINESS**

1. **Adoption of Ordinance 2018-22 ORDINANCE PERTAINING TO THE**

DECLARATION OF INTENT BY THE CITY OF ZACHARY TO ORGANIZE AND TO RECOGNIZE A FIRE PREVENTION BUREAU AND FOR ALL MATTERS IN FURTHERANCE.

Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:39 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:40 p.m.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Womack

To approve the **Adoption of Ordinance 2018-22** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO ORGANIZE AND TO RECOGNIZE A FIRE PREVENTION BUREAU AND FOR ALL MATTERS IN FURTHERANCE.

YEAS: Cavin, Neziانيا, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- 2. Introduction of Ordinance 2018-23** - An Ordinance Of The City Of Zachary, Louisiana Establishing A Rate Schedule For Sales To Large Volume Industrial Customers And For All Other Matters In Furtherance Thereof.

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O'Brien

To approve **Introduction of Ordinance 2018-23** - An Ordinance Of The City Of Zachary, Louisiana Establishing A Rate Schedule For Sales To Large Volume Industrial Customers And For All Other Matters In Furtherance Thereof.

YEAS: Cavin, Neziانيا, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- 3. Introduction of Ordinance 2018-24** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve **Introduction of Ordinance 2018-24** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE

YEAS: Cavin, Neziانيا, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

- 4. Approval of Resolution 2018-08** – A Resolution Of The City Of Zachary,

Louisiana Authorizing The Purchase Of Natural Gas From The Lower Alabama Gas District; Approving The Execution And Delivery Of A Gas Supply Agreement And Other Documents Relating To Said Purchase; Approving The Execution And Delivery Of A Gas Sales Contract With Georgia-Pacific Consumer Operations LLC For The Sale Of Said Gas; Consenting To The Assignment Of Certain Obligations Under The Gas Supply Agreement And The Gas Sales Contract In Connection With The Issuance Of Bonds By The Lower Alabama Gas District; And Addressing Related Matters.

The motion was made by Councilman Nezianya

The motion was seconded by Councilwoman O'Brien

To approve a **Resolution 2018-08** – A Resolution Of The City Of Zachary, Louisiana Authorizing The Purchase Of Natural Gas From The Lower Alabama Gas District; Approving The Execution And Delivery Of A Gas Supply Agreement And Other Documents Relating To Said Purchase; Approving The Execution And Delivery Of A Gas Sales Contract With Georgia-Pacific Consumer Operations LLC For The Sale Of Said Gas; Consenting To The Assignment Of Certain Obligations Under The Gas Supply Agreement And The Gas Sales Contract In Connection With The Issuance Of Bonds By The Lower Alabama Gas District; And Addressing Related Matters.

YEAS: Cavin, Nezianya, O'Brien, Noel

NAYS: None

ABSENT: None

ABSTAINED: Womack

5. **Approval of Resolution** authorizing the publication of a Notice of Intention to levy taxes within Zachary Commons Economic Development District and providing for other matters in connection therewith.

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To approve/deny **Approval of Resolution** authorizing the publication of a Notice of Intention to levy taxes within Zachary Commons Economic Development District and providing for other matters in connection therewith.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

6. **Introduction of Ordinance** authorizing the levy of a sales tax within the Zachary Commons Economic Development District (the "District"); directing that such sales tax in the District will be used to provide funds for economic development projects in accordance with and as authorized by Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended; and providing for other matters in connection with the foregoing.

The motion was made by Councilman Nezianya

The motion was seconded by Councilman Womack

To approve the **Introduction of Ordinance** authorizing the levy of a sales tax within the Zachary Commons Economic Development District (the "District"); directing that such sales tax in the District will be used to provide funds for economic development projects in accordance with and as authorized by Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended; and providing for other matters in connection with the foregoing.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

7. Request for approval of traffic study contract between City of Zachary and Urban Systems, Inc. (Lauren Picou, P.E., PTOE - Senior Transportation Engineer)

The motion was made by Councilman Noel

The motion was seconded by Councilwoman O'Brien

To approve a traffic study contract between City of Zachary and Urban Systems, Inc. (Lauren Picou, P.E., PTOE - Senior Transportation Engineer)

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

8. Special event permit for the sale of alcohol for Taste of Zachary food Festival

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve a Special event permit for the sale of alcohol for Taste of Zachary food Festival.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

9. Request for crosswalk located at the corner of Young Street and Rollins Road.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To approve a Request for crosswalk located at the corner of Young Street and Rollins Road.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

10. Approval of purchase of four Ford Explorers for the Zachary Police Department

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To approve a purchase of four Ford Explorers for the Zachary Police Department.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

**1. Review/Reports relative to Proposed/Active Condemnations**

**P. REPORTS FROM DEPARTMENT HEADS**

**1. Fiscal Year to Date Inspection Report**

The motion was made by Councilman Womack

The motion was seconded by Councilman Noel

To receive the Fiscal Year to Date Inspection Report.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack  
NAYS: None  
ABSENT: None  
ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

John LeBlanc, 1420 Eagle Drive, Zachary, La, was present to thank the Mayor and council for voting in favor of the traffic study contract.

**R. ADJOURNMENT**

The meeting adjourned at **6:57 p.m.**

**CERTIFICATION**

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**Dana LeJeune, Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**

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**David Amrhein, Mayor**

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, November 13, 2018, a proper quorum being there and then present.

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**Dana LeJeune, Clerk of the City Council**