

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, November 27, 2018, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Approval of Minutes of the November 13, 2018 regular meeting.

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**
2. **Sewer**
3. **Subdivision Inspections**
4. **Water and Gas Projects**
5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**
2. **Hardship Waivers**
3. **Other Variances**
 - a. AAA Signs- on behalf of PJ's Coffee – to provide a larger sign for multi- tenants than what is allowed in the UDC (Marlon Lemond)

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of November 5, 2018 of the Planning Commission and the Minutes of the Regular meeting of November 5, 2018 of the Zoning Commission.

2. Planning Matters REQUIRING a Public Hearing

a. Preliminary Plat Modification – The Reserve
Owner/ Applicant: Step 12, LLC, Michael Caccavo
(Marlon Lemond)

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

a. **Conditional Use- Alcohol** – 4696 Hwy 19 – Jarreau’s Cajun Specialties
Owner: Martin Wilkins Applicant: Glynn Jarreau/Jarreau’s Cajun
Specialties (Marlon Lemond)

b. **Rezone** – Lot 1 of the Pearl Hunt Ayer Tract – 19119 Plank Road –
From H/BP to Industrial Owner: Exquisite Enterprise Inc/William Neff
Jr. Applicant: Kelly Estes (Marlon Lemond)

c. **Rezone** – Lot 10 A of Zachary Roads Acres – 7775 Main Street –
From CS to CG Owner: Karen Medina Applicant: Gregory Loubiere
(Marlon Lemond)

d. **Conditional Use** – Home Based Business – 8823 Black Birch Avenue –
Deep South Ductz LLC (A/C duct cleaning/dryer vents) (Marlon Lemond)

e. **Conditional Use** – Home Based Business – 5374 Fox Hunt Drive – The
Brown Scapular LLC (online retail) (Marlon Lemond)

5. Zoning Matters NOT Requiring Public Hearing

a. PA-22-18 15694 and 15696 Old Scenic Highway To amend the
Comprehensive Land Use Plan from Industrial to Residential
Neighborhood on the east side of Old Scenic Highway, north of
Groom Road, on a 350 acre parcel of the Goidie House Kizer
property. Section 76, T5S, R1W, GLD, EBRP, LA (Council
District 2- Banks) (Marlon Lemond)

6. Other Matters

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTERS

1. Receive Balance Sheet and Income Statement for the month of October 2018 (Steve Nunnery)

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Introduction of Ordinance** An ordinance authorizing the City of Zachary, Louisiana, to enter into a Cooperative Endeavor Agreement with respect to economic development projects within Zachary Commons Economic Development District; approving the form and terms of such agreement; and taking other matters in connection therewith (John Hopewell)
2. **Council Approval of a Resolution** authorizing the Mayor of the City of Zachary to appoint Mr. Chris M. Calbert, Chief Administrative Officer, City of Zachary as the designated and responsible party for a State Capital Outlay project, by providing compliance and oversight of the Zachary Youth Park Economic Development and Revitalization, Planning and Construction Project for the City of Zachary. This project is overseen by the State of Louisiana - Division of Administration's, Facility Planning and Control Unit. This Project is further identified as FP&C Project No. 50-MW3-18-01 (John Hopewell)
3. Council approval of the 2019 City of Zachary Holidays (John Hopewell)
4. **Adoption of Ordinance 2018-23** - AN ORDINANCE OF THE CITY OF ZACHARY, LOUISIANA ESTABLISHING A RATE SCHEDULE FOR SALES TO LARGE VOLUME INDUSTRIAL CUSTOMERS AND FOR ALL OTHER MATTERS IN FURTHERANCE THEREOF (John Hopewell)
5. **Adoption of Ordinance 2018-24** ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTIES DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OR ABANDONMENT IN PLACE (John Hopewell)

6. **Adoption of Ordinance** authorizing the levy of a sales tax within the Zachary Commons Economic Development District (the "District"); directing that such sales tax in the District will be used to provide funds for economic development projects in accordance with and as authorized by Part II, Chapter 27, Title 33 of the Louisiana Revised Statutes of 1950, as amended; and providing for other matters in connection with the foregoing (John Hopewell)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

1. Discussion on Christmas Parade (Councilman Womack)

R. ADJOURNMENT

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**