

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, November 28, 2017, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Minutes of the November 14, 2017 Regular Meetings.

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. Street/Road Projects

- a. Pay Request #4 (Retainage) for Road Project Phase 1 (Bia Hillhouse)
- b. Request to award Road Improvement Project – Phase II (please see attached Bid Tab) (Bia Hillhouse)
- c. Change Order #1 for the Pedestrian Pathways and Bike Trails Project (Bia Hillhouse)
- d. Pay Order #4 for 2017 Road Rehabilitation and Improvement Program (Bia Hillhouse)
- e. Certificate of Substantial Completion for the Pedestrian Pathways and Bike Trails Project (Bia Hillhouse)

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

- a. Request to award LCDBG Water Improvement Project (please see attached Bid Tab) (Bia Hillhouse)

5. Other Projects

G. PRESENTATION OF DELEGATIONS

1. Requests to Speak

2. Hardship Waivers

3. Other Variances

- a. Sign Variance – Investar Bank – to allow for a taller sign than what is allowed in Table 5.302 of the UDC. (Amy Schulze)
- b. Melane Landry – 4344 Church Street – To allow for a smaller proposed parcel for development than what is allowed in Table 2.204 of the UDC. (Amy Schulze)
- c. Melane Landry – 4344 Church Street – To allow for less than the 35% landscape ratio required by Table 2.204 of the UDC for the proposed development. (Amy Schulze)

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

1. Receive Minutes of the Regular meeting of November 6, 2017 of the Planning Commission and the Minutes of the Regular meeting of November 6, 2017 of the Zoning Commission.

2. Planning Matters REQUIRING a Public Hearing

- a. **Resubdivision – Preliminary Plat** – Americana Phase 5B (Tract A of the M L Harvey Tract)Owner/ Applicant: Americana Development Company (Amy Schulze)
- b. **Resubdivision – Final Plat** – Cedar Bend- Second Filing owner/Applicant: Cedar Bend LLC / Ross Bruce (Amy Schulze)
- c. **Resubdivision** – A portion of the (former) Maurice H. Herpin Tract into lots A-1 and A-2 (8500 block Main Street/ Hwy 64) Owner: Basil and Doreen Waldron Applicant: Basil and Doreen Waldron/Eno Roman (Amy Schulze)

- d. **Resubdivision** – Lot 2-A of the Robert Flanders Tract (4344 Church Street) into lots 2-A-1 and 2-A-2 Owner: Melanie Landry and James A. Poche Applicant: Melane Landry (Amy Schulze)
- e. **Site Plan** – Lot 2-A of the Robert Flanders Tract (proposed retail) Owner/Applicant: Melane Landry (Amy Schulze)

3. Planning Matters NOT requiring a Public Meeting

4. Zoning Matters REQUIRING a Public Hearing

- a. **Conditional Use- Manufactured Home –3110 McHugh Road (flood replacement)** Owner: Gwen B. Albritton Applicant: Kenneth M. Albritton (Amy Schulze)
- b. **Rezone –Tract 1 of the E. D. Annison property (21628 Old Scenic Hwy.)** From CS to RU Owner/Applicant: Oscar Zeringue (Amy Schulze)

5. Zoning Matters NOT Requiring Public Hearing

6. Other Matters

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

- 1. **Adoption** of Ordinance 2017-18 ORDINANCE AUTHORIZING THE CITY OF ZACHARY TO AMEND §8.211 OF THE UNIFIED DEVELOPMENT CODE FOR THE CITY OF ZACHARY TO PROVIDE BY AN AMENDMENT FOR THE CONNECTIVITY AND INCORPORATION OF BICYCLE ROUTES, LANES, PATHS AND TRAILS INTO THE DEVELOPMENT OF SUBDIVISIONS WITHIN THE CITY OF ZACHARY AND FOR OTHER MATTERS IN FUTHERANCE OF THIS PROVISION (John Hopewell)
- 2. **Adoption** of Ordinance 2017-19 ORDINANCE PERTAINING TO THE DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE DISPOSAL OF SAME (John Hopewell)

3. City Council consideration/ approval for the publishing of a “Request for Qualifications” advisory notice, pursuant to a requirement from the Governor’s Office of Homeland Security (GOHSEP) regarding Zachary’s “approval for project funding” in the Hazard Mitigation Grant Program (HMGP) 2016 Flood Event - “Storm Water” Drainage Relief Fund. (Chris Calbert)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. Review/Reports relative to Proposed/Active Condemnations

- a. Notice of Condemnation Hearing; 9366 Main Street, Zachary, La; Lot 58, Little Farms Subdivision, First Filing (John Hopewell) (Tabled until the January 23, 2018 meeting)
- b. Notice of Condemnation Hearing; 4311 Stewart Street, Zachary, La; Lot 2-A, Square: B,, Northside Extension Subdivision – Ward: 2-3 #956, City of Zachary, State of Louisiana (John Hopewell)

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

R. ADJOURNMENT

**Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**