

**For the Meeting of Mayor and Council  
City of Zachary, LA  
Council Chambers, 4700 Main Street  
Tuesday, December 10, 2019, 6:30 P.M.**

**A. CALL TO ORDER**

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday December 10, 2019 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Councilwoman O'Brien

Pledge of Allegiance by Councilman Montgomery

**C. OPENING PROCEDURES**

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

VACANT– District 2

Laura O'Brien – District 3

Hunter Landry – District 4

Lael Montgomery – District 5

ABSENT

Francis Nezianya – District 1

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting, Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens' right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor's Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

**D. READING OF THE MINUTES**

1. Approval of Minutes of the November 26, 2019 regular meeting, November 26, 2019 UDC Workshop, and the December 3, 2019 Special meeting.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve Minutes of the November 26, 2019 regular meeting, November 26, 2019 UDC Workshop, and the December 3, 2019 Special meeting.

YEAS: O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: Nezianya  
ABSTAINED: None

**E. HONORS, RECOGNITIONS AND INTRODUCTIONS**

Mayor Amrhein introduces Lauren Holcombe to assist with technology during the council meetings.

**F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS**

- 1. Street/Road Projects**
- 2. Sewer**
- 3. Subdivision Inspections**
- 4. Water and Gas Projects**
- 5. Other Projects**

- a. Pay request #1 Capital Construction – Zachary Fire Station 83

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Montgomery

To approve Pay request #1 Capital Construction – Zachary Fire Station 83.

YEAS: O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: Nezianya  
ABSTAINED: None

**G. PRESENTATION OF DELEGATIONS**

- 1. Requests to Speak**
- 2. Hardship Waivers**
- 3. Other Variances**
- 4. Exceptions to Regulations**

**H. ACTION MANDATED BY HOME RULE CHARTER**

1. Approval of appointment of Scott Reitzell to the planning and zoning commission  
The motion was made by Councilman Landry  
The motion was seconded by Councilwoman O'Brien

To approve the appointment of Scott Reitzell to the planning and zoning commission.

YEAS: O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**I. PLANNING & ZONING MATTERS**

**1. Receive Minutes of the Regular meeting of \_\_\_\_\_ of the Planning Commission and the Minutes of the Regular meeting of \_\_\_\_\_ of the Zoning Commission.**

**2. Planning Matters REQUIRING a Public Hearing**

**3. Planning Matters NOT requiring a Public Meeting**

a. Site Plan - Chabill's Tire Center.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve Site Plan - Chabill's Tire Center.

YEAS: O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**4. Zoning Matters REQUIRING a Public Hearing**

**5. Zoning Matters NOT Requiring Public Hearing**

**6. Other Matters**

a. Update regarding Planning and Zoning 2020 staff schedule

The motion was made by Councilman Montgomery

The motion was seconded by Councilwoman O'Brien

To receive the staff schedule for the Planning and Zoning commission for 2020.

YEAS: O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**J. APPROVE PAYMENT OF BILLS**

1. Approval of accounts payable for November 2019 and the natural gas bill when it is received.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Landry

To receive accounts payable for November 2019 and the natural gas bill when it is received.

YEAS: O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: Nezianya  
ABSTAINED: None

**K. BUDGET AND FINANCIAL MATTERS**

**L. OLD BUSINESS PENDING FOR FINAL ACTION**

**M. OLD BUSINESS PENDING**

1. Acknowledgement of the official Approval of Resubdivision of Zachary Housing Partners Property pursuant to Settlement and Compromise Agreement.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve and Acknowledge of the official Approval of Resubdivision of Zachary Housing Partners Property pursuant to Settlement and Compromise Agreement.

YEAS: O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: Nezianya  
ABSTAINED: None

**N. NEW BUSINESS**

1. Selection of Program of Social Needs Research Committee

The selection of Program of Social Needs Research Committee is Councilmen Montgomery and Councilman Landry.

2. Selection of New Surplus Property Auction Committee

The motion was made by Councilman Montgomery

The motion was seconded by Councilwoman O'Brien

To approve Selection of New Surplus Property Auction Committee as John Hopewell, Deanna Mankins, Chip Troth, Councilman Landry.

YEAS: O'Brien, Landry, Montgomery  
NAYS: None  
ABSENT: Nezianya  
ABSTAINED: None

3. Request for authority to allow the Mayor to issue written consent to Entergy for the provision of natural gas services to property owners lying outside of the corporate limits of the City of Zachary who request same.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve authority to allow the Mayor to issue written consent to Entergy for the provision of natural gas services to property owners lying outside of the corporate limits of the City of Zachary who request same.

YEAS: O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

4. Discussion of cancellation of the December 17, 2019 council meeting and approval of 2020 Council meeting deadlines and dates.

The motion was made by Councilman Landry

The motion was seconded by Councilman Montgomery

To approve cancellation of the December 17, 2019 council meeting and approval of 2020 Council meeting deadlines and dates.

YEAS: O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

5. **Adoption of Ordinance 2019-21** Authorizing the City of Zachary to acquire immovable properties pursuant to § 2-09 (A) (12) of the Home Rule Charter Mayor Amrhein declared a PUBLIC HEARING to be in session at 6:57 p.m. There being no one to speak in favor or against the adoption Mayor Amrhein declared the PUBLIC HEARING to be closed at 6:59 p.m.

The motion was made by Councilman Landry

The motion was seconded by Councilwoman O'Brien

To approve **Adoption of Ordinance 2019-21** Authorizing the City of Zachary to acquire immovable properties pursuant to § 2-09 (A) (12) of the Home Rule Charter.

YEAS: O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION**

1. **Review/Reports relative to Proposed/Active Condemnations**

**P. REPORTS FROM DEPARTMENT HEADS**

1. Receive permit report for November 2019.

The motion was made by Councilwoman O'Brien

The motion was seconded by Councilman Montgomery

To receive permit report for November 2019.

YEAS: O'Brien, Landry, Montgomery

NAYS: None

ABSENT: Nezianya

ABSTAINED: None

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA  
(No Action May Be Taken Unless Declared an Emergency)**

Mr. Hopewell informed the council members that the LWCC renewal will be presented at the January 14, 2020 council meeting.

**R. ADJOURNMENT**

The meeting was adjourned at 7:08 p.m.

**CERTIFICATION**

---

**Dana LeJeune, Clerk of City Council  
CITY OF ZACHARY  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**

---

**David Amrhein, Mayor**

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor and Council of the City of Zachary, Louisiana, held on Tuesday, December 10, 2019 a proper quorum being there and then present.

---

**Dana LeJeune, Clerk of the City Council**