

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, December 11, 2018, 6:30 P.M.**

A. CALL TO ORDER

Mayor Amrhein called the meeting to order at 6:30 p.m., on Tuesday December 11, 2018 at the Zachary City Hall located at 4700 Main Street, Zachary, LA

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation by Councilman Womack

Pledge of Allegiance by Councilman Cavin

C. OPENING PROCEDURES

1. ROLL CALL

MAYOR

David Amrhein

COUNCIL MEMBERS

Francis Neziyana – District 1

Brandon Noel – District 2

Laura O’Brien – District 3

Ben Cavin – District 4

Tommy Womack – District 5

2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS

Before proceeding with the meeting Mayor Amrhein read a statement into the record regarding the Open Meetings Law, and citizens’ right to participate in public meetings. The statement set forth general rules of conduct of the public meeting and outlined the process through which a citizen can have items placed on the Council agenda. A copy of the rules is available at City Hall, Mayor’s Office or by calling the Clerk of the City Council. The rules will also be available at every Council meeting.

3. CHANGES/ADDITIONS TO AGENDA

The motion was made by Councilman Cavin

The motion was seconded by Councilwoman O’Brien

To amend the agenda to add the special event permit for Walk-Ons for December 15, 2018.

YEAS: Cavin, Neziyana, O’Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

ALTER AGENDA

The motion was made by Councilman Noel

The motion was seconded by Councilman Cavin

To approve a special event permit to Walk-Ons for December 15, 2018.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

Return to regular Order

D. READING OF THE MINUTES

1. Approval of Minutes of the November 27, 2018 regular meeting.

The motion was made by Councilman Womack

The motion was seconded by Councilman Cavin

To approve the Minutes of the November 27, 2018 regular meeting and approve them with corrections as noted.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

1. **Street/Road Projects**

2. **Sewer**

3. **Subdivision Inspections**

4. **Water and Gas Projects**

5. **Other Projects**

G. PRESENTATION OF DELEGATIONS

1. **Requests to Speak**

2. **Hardship Waivers**

3. **Other Variances**

- a. AAA Signs- on behalf of PJ's Coffee – to provide a larger sign for multi- tenants than what is allowed in the UDC (Marlon Lemond) (Tabled at the November 27, 2018 meeting until further notice)

The motion was made by Councilman Cavin

The motion was seconded by Councilman Womack

To approve AAA Signs- on behalf of PJ's Coffee – to provide a larger sign for multi- tenants than what is allowed in the UDC

YEAS: Cavin, Neziانيا, O'Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. **Receive Minutes of the Regular meeting of _____ of the Planning Commission and the Minutes of the Regular meeting of _____ of the Zoning Commission.**
- 2. **Planning Matters REQUIRING a Public Hearing**
- 3. **Planning Matters NOT requiring a Public Meeting**
- 4. **Zoning Matters REQUIRING a Public Hearing**
- 5. **Zoning Matters NOT Requiring Public Hearing**
- 6. **Other Matters**

J. APPROVE PAYMENT OF BILLS

- 1. Approval of accounts payable for November 2018 and the natural gas bill when it is received.

The motion was made by Councilman Neziانيا

The motion was seconded by Councilman Cavin

To approve accounts payable in the amount of \$2,701,924.29 and the natural gas bill when it is received.

YEAS: Cavin, Neziانيا, O'Brien, Noel, Womack
NAYS: None
ABSENT: None
ABSTAINED: None

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

N. NEW BUSINESS

1. **Adoption of Ordinance 2018-26** An ordinance authorizing the City of Zachary, Louisiana, to enter into a Cooperative Endeavor Agreement with respect to economic development projects within Zachary Commons Economic Development District; approving the form and terms of such agreement; and taking other matters in connection therewith.

The motion was made by Councilman Womack

The motion was seconded by Councilwoman O'Brien

To Table an **Adoption of Ordinance 2018-26** An ordinance authorizing the City of Zachary, Louisiana, to enter into a Cooperative Endeavor Agreement with respect to economic development projects within Zachary Commons Economic Development District; approving the form and terms of such agreement; and taking other matters in connection therewith.

YEAS: Cavin, Nezianya, O'Brien, Noel, Womack

NAYS: None

ABSENT: None

ABSTAINED: None

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

1. **Review/Reports relative to Proposed/Active Condemnations**

John Hopewell was present to speak and explained to Mayor Amrhein and council members that abstracts are coming in on the properties that are on the condemnation list. Mr. Hopewell said there are about sixteen that are on the list and the process will begin in early 2019.

P. REPORTS FROM DEPARTMENT HEADS

**Q. DISCUSSION OF BUSINESS NOT ON AGENDA
(No Action May Be Taken Unless Declared an Emergency)**

Mayor Amrhein commended everyone who helped with Christmas in the Village and commended them for working hard to make the festivities a success.

R. ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

CERTIFICATION

Dana LeJeune, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

David Amrhein, Mayor

I, Dana LeJeune, do hereby certify that I am the duly appointed and acting Clerk of the City Council for the City of Zachary, Parish of East Baton Rouge, Louisiana.

I further certify that the above and foregoing is a true and correct copy of the minutes of the regular meeting of the Mayor Pro Tempore and Council of the City of Zachary, Louisiana, held on Tuesday, December 11, 2018, a proper quorum being there and then present.

Dana LeJeune, Clerk of the City Council