

**For the Meeting of Mayor and Council
City of Zachary, LA
Council Chambers, 4700 Main Street
Tuesday, February 28, 2017, 6:30 P.M.**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. OPENING PROCEDURES

1. ROLL CALL
2. READING OF CITY POLICY RELATIVE TO OPEN MEETINGS
3. CHANGES/ADDITIONS TO AGENDA

D. READING OF THE MINUTES

1. Minutes of the February 14, 2017 Regular Meeting.

E. HONORS, RECOGNITIONS AND INTRODUCTIONS

K. F. CONTRACT ITEMS/CONTRACTS OR ITEMS RELATING TO PROJECTS

- **Street/Road Projects**

2. Sewer

3. Subdivision Inspections

4. Water and Gas Projects

G. PRESENTATION OF DELEGATIONS

- **Requests to Speak**

- a. Dwayne Hill, 4817 Rollins Road, Zachary, La – Extension on removal of vehicle. (Amy Schulze)
- b. Jason and Sarah Grogan, 3053 South Vernon Road, Zachary, La – Extension of occupancy of FEMA mobile home. (John Hopewell)

2. Hardship Waivers

3. Other Variances

- a. Wayne Kramer, 2010 Munson Drive, Zachary, La – To allow for lot widths less than 200 feet as required in Table 2.301 of the UDC.
(Amy Schulze)

4. Exceptions to Regulations

H. ACTION MANDATED BY HOME RULE CHARTER

I. PLANNING & ZONING MATTERS

- 1. Receive Minutes of the Regular meeting of January 9, 2017 of the Planning Commission and the Minutes of the Regular meeting of January 9, 2017 of the Zoning Commission.**

- 2. Zoning Matters REQUIRING a Public Hearing**

- a. **Conditional Use-** Home Based Business – 9436 Redwood Lake Blvd
(Credit Repair Service- online)(Amy Schulze)
- b. **Conditional Use** – Home Based Business – 4835 Newell Street
(Peaceful Vibes Boutique- online retail (Amy Schulze)
- c. **Conditional Use-** Manufactured Home- 6505 Main Street
Owner: Frank and Linda Devall
Proposed Occupant: Sharon Hawes
Hardship: “continuance of mobile home site that has existed for 30 years for my daughter”; “my daughter lives behind us to help with our needs at home and our business. She has been here for 30 years”; “we are on 35 acres & we own mobile park next door and she has had mobile home here for 30 years.”(Amy Schulze)
- d. **Rezone-** Tract 1-2-3 of the F. E. Bennett Tract (8601 Reserve Oak)
From RE to RS
Owner/Applicant: Robert Curtis, Jr.(Amy Schulze)
- e. **Rezone-** Lot A-2-A of the Lucille H. Payne & Delbert E. Hunt Tract
(19475 Plank Road) From C-1 to I
Owner/Applicant: Doug Reed/Pierce Auto & Collision LLC
(Amy Schulze)
- f. **Rezone** – Lot C-1-C-3-A of the H. W. Wheeler Tract (Jett’s)
From CS to CG (Amy Schulze)
- g. **Conditional Use-** Manufactured Home – 3399 Pride Port Hudson
Owner/Applicant: Barbara Nugent
Proposed Occupant: Anna Kendrick

Hardship: “Property owner Barbara had a stroke and Anna (applicant) takes care of her. Weldon works out of town in TX. Barbara cannot work or drive”
(Amy Schulze)

h. **Conditional Use**- Manufactured/Modular Home – 5711 Rollins Road
Owner/Applicant: Thomandra Sam (Amy Schulze)

3. Zoning Matters NOT Requiring Public Hearing

4. Planning Matters REQUIRING a Public Hearing

a. **Site Plan** - Red Door Storage- addition
Owner: ESL. LLC

Applicant: Murray McCullough- Benchmark Group LLC (Amy Schulze)

b. **Resubdivision** – Tract A-4-A-1-A-2 of the F.E. Bennett Tract into
3 lots (8601 Reserve Oak)

Owner/Applicant: Robert Keith Curtis Jr (Amy Schulze)

c. **Site Plan**- Jett’s Enterprises – Hwy 964 at Hwy 64
Owner/Applicant: Ronald Jett (Amy Schulze)

d. **Resubdivision** – Tracts C-1-A, C-3-A, C-4 and C-5 of
Americana Phase 1 and 1A

Owner: Americana Development Company LLC

Applicant: Stantec – Owner’s Engineers (Amy Schulze)

e. **Resubdivision** – Tract X-1-G of the C & M Properties into 4 tracts
Owner/Applicant: Wayne Kramer (Amy Schulze)

f. **Resubdivision**- The remainder of Tract 1, Tract K-2, and Lot K-8 of the
W.C. Kilroy Property into Tract 1-A, Lot K-2-A,
Lot K-9 and Lot K-10.

Owner(s)/Applicant(s): Diane K. Westmoreland & Traci Reynolds
(Amy Schulze)

g. **ZOI**- Cheval Trails (Amy Schulze)

h. **Site Plan** – Old Scenic Business Park- Proposed Retail/Coffee Shop
Owner: Kenneth Jones

Applicant: Old Scenic Holding LLC (Amy Schulze)

i. **Site Plan** – Molly Myers Dance Academy

Owner/Applicant: Brian and Molly Sartin (Amy Schulze)

5. Planning Matters NOT requiring a Public Meeting

6. Other Matters

J. APPROVE PAYMENT OF BILLS

K. BUDGET AND FINANCIAL MATTERS

L. OLD BUSINESS PENDING FOR FINAL ACTION

M. OLD BUSINESS PENDING

1. Brown Property – MacHost Road
Subpoena issued to Laurie Brown to attend Jan 28, 2014 meeting
pertaining
to failure to abide by Ordinance (46-53) and continued violation of same.
Laurie Brown represented by her father Joseph Brown
Remains under Subpoena, remains on the agenda until removed by
Council.
2. Introduce Ordinance #2014-07 – Petition of Annexation East Mt. Pleasant Rd.
& the remainder of the Marshall Bond Property – Located on Hwy. 61 & Hwy.64
(Remains Tabled)
3. Introduce Ordinance #2014-12 – Calling for the Annexation of Tracts 1 & 2 of the
J. A. Carruth Subdivision (Remains Tabled)

N. NEW BUSINESS

1. Authorization to begin the leasing process with Enterprise Car Rental
(Steve Nunnery)
2. **Adoption** of Ordinance 2017-01 ORDINANCE PERTAINING TO THE
DECLARATION OF INTENT BY THE CITY OF ZACHARY TO HAVE THE CERTAIN
MOVABLE PROPERTY DECLARED TO BE SURPLUS AND ALLOWING FOR THE
DISPOSAL OF SAME (John Hopewell)
3. Special Event Permit for the sale of alcohol - Council approval to allow
Americana Development to host “Lemonade Day” on May 06, 2017.
(Councilwoman O’Brien)
4. Approval of and authority for Mayor to enter into a contract between the
City of Zachary and Coca Cola Company for the purchase of soft drinks at the
Zachary Youth Park. (Mayor Amrhein)
5. Discussion of renewal of the Economic Development CEA with the Zachary
Chamber of Commerce & granting of authority to Mayor to negotiate and execute
an eventual renewal. (John Hopewell)

6. Discussion of Resolution to Authorize the City to enter into a Cooperative Endeavor Agreement to provide accounting services to the Americana Economic Development District including but not limited to opening and maintenance of checking accounts for sales tax collections and for reimbursement thereof. (John Hopewell)
7. Discussion of appointment of Council members to the UDC Revision committee to recommend consultant. (John Hopewell)
8. Discussion and request for a Resolution regarding proposed Chevel Trails PUD within EBR and continuous to the corporate limits of the City of Zachary in anticipation of EBR Metro Council appeal. (John Hopewell)

O. CONDEMNED BUILDINGS - PUBLIC HEARINGS OR OTHER ACTION REGARDING BUILDINGS BEING CONSIDERED FOR CONDEMNATION

ON 1. Review/Reports relative to Proposed/Active Condemnations

- a. 4795 Avenue G (Tabled from the February 14, 2017 meeting)
- b. 3144 Vernon Road (Tabled from the February 14, 2017 meeting)
- c. Discussion of lot 61 of the Marshall Bond Subdivision (Scott Masterson)

P. REPORTS FROM DEPARTMENT HEADS

Q. DISCUSSION OF BUSINESS NOT ON AGENDA

(No Action May Be Taken Unless Declared an Emergency)

ALT R. ADJOURNMENT

**Dana Poole, Clerk of City Council
CITY OF ZACHARY
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

